

Prepublication Requirements

• Issued June 19, 2020 •



Emergency Management Standard EM.03.01.03 Revisions

The Joint Commission has approved the following revisions for prepublication. While revised requirements are published in the semiannual updates to the print manuals (as well as in the online E-dition®), accredited organizations and paid subscribers can also view them in the monthly periodical The Joint Commission Perspectives®. To begin your subscription, call 800-746-6578 or visit <http://www.jcrinc.com>.

Please note: Where applicable, this report shows current standards and EPs first, with deleted language struck-through. Then, the revised requirement follows in bold text, with new language underlined.

APPLICABLE TO OFFICE-BASED SURGERY ACCREDITATION PROGRAMS

Effective January 1, 2021

Emergency Management (EM) Chapter

EM.03.01.03

The practice evaluates the effectiveness of its Emergency Management Plan.

Element(s) of Performance for EM.03.01.03

Key: **D** indicates that documentation is required;

R indicates an identified risk area;

4. As an emergency response exercise, the practice activates its Emergency Management Plan once a year at each site included in the plan. □ □
 Note 1: If the practice activates its Emergency Management Plan in response to an actual emergency, this emergency can serve in place of its emergency response exercise.
 Note 2: Tabletop sessions, though useful, are not acceptable substitutes for these exercises.

3. **The practice conducts an exercise to test the emergency plan at least annually. Every other year, the practice's annual exercise is selected from one of the following:** □ (D) □
- A full-scale, community-based exercise.
- When a community-based exercise is not possible, a facility-based, functional exercise.
- If the practice experiences an actual emergency (natural or man-made) that requires activation of the emergency plan, the practice is exempt from engaging in its next required full-scale, community-based exercise or facility-based, functional exercise following the onset of the emergency event.

In the opposite year, the practice's annual exercise includes, but is not limited to, one of the following:

- A second full-scale, community-based exercise**
 - A second facility-based, functional exercise**
 - Mock disaster drill**
 - Tabletop exercise or workshop that is led by a facilitator and includes a group discussion using a narrated, clinically relevant emergency scenario and a set of problem statements, directed messages, or prepared questions designed to challenge an emergency plan**
- Note: See the Glossary for the definitions of community-based exercise, full-scale exercise, and functional exercise.**

2. Practices that offer emergency services or are community-designated disaster-receiving stations include an influx of simulated patients in its emergency response exercise. □ □
 Note: Tabletop sessions, though useful, cannot serve for this portion of the exercise.

Key: (D) indicates that documentation is required; (R) indicates an identified risk area;