

Prepublication Requirements

• Issued June 18, 2021 •



New and Revised Workplace Violence Prevention Requirements

The Joint Commission has approved the following revisions for prepublication. While revised requirements are published in the semiannual updates to the print manuals (as well as in the online *E-dition*®), accredited organizations and paid subscribers can also view them in the monthly periodical *The Joint Commission Perspectives*®. To begin your subscription, call 800-746-6578 or visit <http://www.jcrinc.com>.

Please note: Where applicable, this report shows current standards and EPs first, with deleted language struck-through. Then, the revised requirement follows in bold text, with new language underlined.

APPLICABLE TO CRITICAL ACCESS HOSPITAL ACCREDITATION PROGRAM

Effective January 1, 2022

Environment of Care (EC) Chapter

EC.02.01.01

The critical access hospital manages safety and security risks.

Element(s) of Performance for EC.02.01.01

17. **The critical access hospital conducts an annual worksite analysis related to its workplace violence prevention program. The critical access hospital takes actions to mitigate or resolve the workplace violence safety and security risks based upon findings from the analysis.**
- Note:** A worksite analysis includes a proactive analysis of the worksite, an investigation of the critical access hospital's workplace violence incidents, and an analysis of how the program's policies and procedures, training, education, and environmental design reflect best practices and conform to applicable laws and regulations.
- (See also EC.04.01.01, EP 1)

EC.04.01.01

The critical access hospital collects information to monitor conditions in the environment.

Element(s) of Performance for EC.04.01.01

Key: **D** indicates that documentation is required;

R indicates an identified risk area;

1. The critical access hospital establishes a process(es) for continually monitoring, internally reporting and investigating the following: R

- Injuries to patients or others within the critical access hospital's facilities and grounds
- Occupational illnesses and staff injuries
- Incidents of damage to its property or the property of others
- Security incidents involving patients, staff, or others within its facilities
- Hazardous materials and waste spills and exposures
- Fire safety management problems, deficiencies, and failures
- Medical or laboratory equipment management problems, failures, and use errors
- Utility systems management problems, failures, or use errors

Note 1: All of the incidents and issues listed above may be reported to staff in quality assessment, improvement, or other functions. A summary of such incidents may also be shared with the person designated to coordinate safety management activities.

Note 2: Review of incident reports often requires that legal processes be followed to preserve confidentiality. Opportunities to improve care, treatment, or services or to prevent similar incidents, are not lost as a result of following the legal process.

1. **The critical access hospital establishes a process(es) for continually monitoring, internally reporting, and investigating the following:** R

- Injuries to patients or others within the critical access hospital's facilities and grounds
- Occupational illnesses and staff injuries
- Incidents of damage to its property or the property of others
- **Safety and security incidents involving patients, staff, or others within its facilities, including those related to workplace violence**
- Hazardous materials and waste spills and exposures
- Fire safety management problems, deficiencies, and failures
- Medical or laboratory equipment management problems, failures, and use errors
- Utility systems management problems, failures, or use errors

Note 1: All the incidents and issues listed above may be reported to staff in quality assessment, improvement, or other functions. A summary of such incidents may also be shared with the person designated to coordinate safety management activities.

Note 2: Review of incident reports often requires that legal processes be followed to preserve confidentiality. Opportunities to improve care, treatment, or services, or to prevent similar incidents, are not lost as a result of following the legal process.

(See also EC.02.01.01, EP 17)

6. Based on its process(es), the critical access hospital reports and investigates the following: Security incidents involving patients, staff, or others within its facilities.

6. **Based on its process(es), the critical access hospital reports and investigates the following: Safety and security incidents involving patients, staff, or others within its facilities, including those related to workplace violence.**

Human Resources (HR) Chapter

HR.01.05.03

Staff participate in ongoing education and training.

Element(s) of Performance for HR.01.05.03

Key: **D** indicates that documentation is required; **R** indicates an identified risk area;

29. As part of its workplace violence prevention program, the critical access hospital provides training, education, and resources (at time of hire, annually, and whenever changes occur regarding the workplace violence prevention program) to leadership, staff, and licensed practitioners. The critical access hospital determines what aspects of training are appropriate for individuals based on their roles and responsibilities. The training, education, and resources address prevention, recognition, response, and reporting of workplace violence as follows:
- What constitutes workplace violence
 - Education on the roles and responsibilities of leadership, clinical staff, security personnel, and external law enforcement
 - Training in de-escalation, nonphysical intervention skills, physical intervention techniques, and response to emergency incidents
 - The reporting process for workplace violence incidents
- (See also LD.03.01.01, EP 9)

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Leadership (LD) Chapter

LD.03.01.01

Leaders create and maintain a culture of safety and quality throughout the critical access hospital.

Element(s) of Performance for LD.03.01.01

9. The critical access hospital has a workplace violence prevention program led by a designated individual and developed by a multidisciplinary team that includes the following:
- Policies and procedures to prevent and respond to workplace violence
 - A process to report incidents in order to analyze incidents and trends
 - A process for follow up and support to victims and witnesses affected by workplace violence, including trauma and psychological counseling, if necessary
 - Reporting of workplace violence incidents to the governing body
- (See also HR.01.05.03, EP 29)

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