

# Great Achievements Come One Step at a Time

A Snapshot of the Process to Achieve  
Laboratory Accreditation



## Begin the accreditation process by making sure all important documentation is available

Make sure you have the appropriate CLIA numbers and any other licensures that your organization may need.

## Review the accreditation requirements

Ask your business development representative for access to the E-dition, which is a 90-day electronic trial edition of the standards for laboratory accreditation.

## Get a pricing estimate

Contact our Pricing Unit at [pricingunit@jointcommission.org](mailto:pricingunit@jointcommission.org) or call (630) 792-5115.

## Assess your readiness

Perform a self-assessment of your organization's readiness, identify opportunities for improvement and implement process changes or policies as needed. Use our prompts to assess your compliance. Implement standards compliance for four months.

## Apply for accreditation

Request and submit your application. After paying the deposit, utilize complimentary standards access via E-dition and other resources to prepare for your upcoming survey.

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For more information  
on resources to help you  
on your journey toward  
Joint Commission Laboratory  
Accreditation, contact us  
at [qualitylabs@  
jointcommission.org](mailto:qualitylabs@jointcommission.org)



**Prepare for your on-site survey**

Perform mock tracers among your staff to help ensure they are prepared for survey. Use the Tracer Methodology Toolkit for sample questions.

**Address any identified gap areas**

Identify needed processes and required documents your team will need to have on hand during survey. Identify these documents by using the Document List in the Survey Activity Guide.

**Participate in your accreditation survey**

Ask questions of your surveyor to help your team focus on continuous quality improvement.

**Celebrate and publicize your achievement!**

Use the publicity kit from The Joint Commission to communicate your accomplishment to your patients and community.

**Maintain survey readiness**

Keep up to date with tools and resources from The Joint Commission, including your organization's dedicated extranet site on Joint Commission Connect.