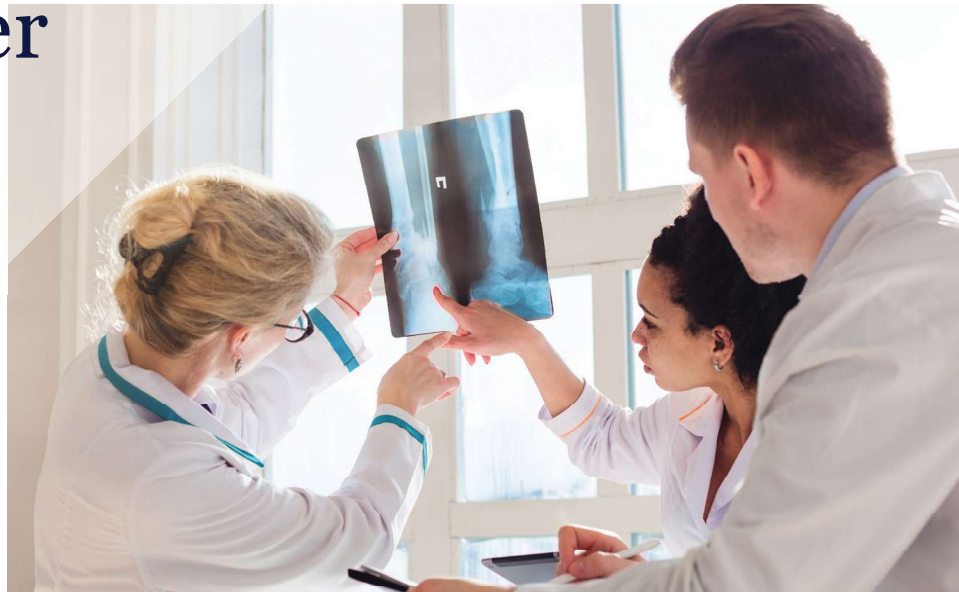


Step Up: Achieving Orthopedic Certification for your Ambulatory Surgery Center

**A Snapshot of the Process to:
Advanced Total Hip and Total Knee
Replacement Certification
Core Certification - Spine, Hip, Knee**



1 Explore your options with us

To get started, simply call (630) 792-5286 to discuss which orthopedic certification is the best fit for your needs.

- Core* Hip, Knee or Spine
- Advanced Total Hip and Knee Replacement

2 Review the requirements

- Must be accredited by The Joint Commission
- Served 10 patients for history of program
- Standardized clinical practice
- Collect and analyze data for improvement

3 Familiarize yourself with three program components:

- Standards, request a free 90-day access to our online standards manual (E-dition).
- Clinical practice guidelines
- Performance measures

*There are 16 core orthopedic certifications available.

**For more information on
Joint Commission Ambulatory
Care Accreditation and/or
ASC Orthopedic Certification,
please call (630) 792-5286
or visit us at [jointcommission.
org/AHCprogram](https://www.jointcommission.org/AHCprogram).**

4 **Assess your readiness**

When reviewing the standards, make a list to determine:

- Requirements that are applicable
- Areas of compliance and non-compliance
- If and where policies/procedures might need to be changed

If you need any help interpreting or meeting the standards, visit www.jointcommission.org/standards.

5 **Submit your application**

To request an application, call (630) 792-5286 or email ahcquality@jointcommission.org.

- Our team will set up a secure account page for your organization on The Joint Commission's internal site (extranet)
- Access the site with your login name and password to complete your application
- Indicate your preferred ready date, which can be up to 12 months from the time you apply, as well as 15 blackout dates to avoid scheduling an on-site event

Upon submitting an application, you will be assigned a dedicated point-of-contact to assist you with the application and everything after. Find your Account Executive on your extranet site.

6 **Access resources & prepare for your on-site review and address any identified gap areas**

Access your organization's extranet site to view the Review Guide which provides all the details of the reviewer(s) onsite agenda. You can also access multiple free resources available to you, including:

- Performance Measures Guide and Tool; and Quick Guide: Advanced Certification for Total Hip and Total Knee Replacement
- Visit for additional educational resources available to help you prepare for certification

7 **Participate in your announced Joint Commission Orthopedic Review**

Meet your Joint Commission reviewer(s) and undergo the comprehensive on-site review. A preliminary, written certification report will be made available to you at the end of the review.

8 **Complete any post-review follow up**

If further changes are requested:

- Resolve the issues
- Report back to your Account Executive within the requested time period, usually about 60 days

9 **Celebrate/publicize your accomplishments**

When you've attained "The Gold Seal of Approval®" – let the world know!

- Visit www.jointcommission.org/publicity_kit for tips on promoting your certification
- View your listing at www.qualitycheck.org as a Joint Commission certified organization

10 **Maintain review readiness**

Take advantage of many resources to maintain your compliance with Joint Commission requirements.

- Use the Focused Standards Assessment process to continuously improve your organization's performance in the years between review or sign up for Joint Commission e-alerts
- Notify your Account Executive of any major changes in your organization
- Check your extranet site periodically for any updates to Joint Commission standards or processes