

Great achievements come one step at a time.

Your 10-step guide to achieving Joint Commission Disease-Specific Care certification for Inpatient Diabetes

Step 1 – Review the DSC standards, certification participation requirements and performance measures you'll be expected to comply with.

You can purchase a current copy of our standards manual by calling (877) 223-6866 or visiting www.jcrinc.com. An additional resource is the Certification Guide which provides in-depth details on the entire process. To receive a copy, call us at (630) 792-5291 or download one at www.jointcommission.org/DSC.

Step 2 – Get your questions answered.

For more information, contact us at (630) 792-5291 or visit www.jointcommission.org/IPD:

- Listen to past IPD teleconferences
- Review ADA GPG Recommendations
- Subscribe to DSC Update newsletter, and more

Our subsidiary Joint Commission Resources also hosts other education events that will take you through the certification process in depth. To register, contact them at (877) 223-6866 or visit www.jcrinc.com. Find additional resources listed in our Certification Guide.

Step 3 – Conduct a self-assessment.

Determine which standards and elements of performance you are already in compliance with, and where you will need to make changes to become compliant.

Step 4 – Put the new policies and procedures you'll need into place.

Implement action plans to make the changes. Any new standard compliance initiatives should be worked into daily operations. Keep in mind that once you have applied you have up to 12 months to schedule your review.

Step 5 – Apply!

Request a login name and password for your online application by clicking on the link at www.jointcommission.org/dschome. Once you get your login name and password, complete your application online and submit it. Don't forget to send in your deposit payment by mail or phone!

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Step 6 – Get your review scheduled.

Upon receipt of your deposit, you will be assigned an Account Representative. This person is your personal Joint Commission contact who will assist you through the certification process. You'll need to keep them updated with the appropriate contact information at your organization, and notify them of any important changes in your organization. Work with them to schedule the date of your first review.

Step 7 – Go through your Joint Commission review.

On your scheduled date(s), you'll meet your trained and qualified Joint Commission reviewer and undergo our comprehensive on-site review. Your "Preliminary Review Findings Report" will be made available to you that same day.

Step 8 – If needed, complete any requirements for improvement.

If there are any items where further work is requested; make the changes and submit these changes back to your Account Representative within 45 or 60 days.

Step 9 – Publicize your achievement.

When you've attained your "Gold Seal of Approval™" – let the world know! Visit <http://www.jointcommission.org/CertificationPrograms/PublicityKit> for tips and artwork to use. Your firm will now be listed at our searchable site www.qualitycheck.org as a Joint Commission Disease-Specific Care certified organization.

Step 10 – Stay in compliance.

Maintain continuous compliance with Joint Commission requirements to make your next on-site review in 2 years go even easier. Keep updated to any standards that may be revised or added via your Joint Commission Connect® extranet site.