Failure Mode, Effect, and Criticality Analysis (FMECA) Worksheet

1. Flow chart the selected process as it is designed (the intended process)
2. Flow chart the selected process as it is routinely conducted (the actual process)
3. List each step and each link between steps of the intended process in Column 5 below
4. Include discrepancies between the flow charts (steps 1 & 2) in Column 6 below

5.	6.	7.	8.	9.	10.	11.	12	13
Step or Link in process	List all potential Failure Modes	Potential effect	Severity of effect	Probability of failure-effect	Invisibility of failure	Criticality (8x9x10)	RPN Sum (11)	Rank (Order 12)

Joint Commission on Accreditation of Healthcare Organizations

Adapted, with permission, from model used by
Good Samaritan Hospital, Dayton, Ohio

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Page 2: Analysis and Action Planning for Critical Failure Modes

Critical Failure Mode	Actionable Causes	Potential Solutions / Redesigns	Time Req'd.	Cost