

Now is the Time

Take the First Step Toward Joint Commission Accreditation

Step 1: Review the materials.

Visit www.jointcommission.org/NYOBS to review helpful materials, resources, and a quick guide to the accreditation process. Contact us at (630) 792-5286 for the latest information on how to obtain a standards manual as we introduce our new, easier to understand 2009 standards and our new electronic standards manual. Then review the accreditation requirements and begin making any necessary process changes to your practice.

Step 2: Fill out and submit your application by January 30, 2009 at the latest.

Call (630) 792-5286 and we'll provide you with a log-in name and password to access our secure electronic application. We'll also assign you an Account Representative to assist you with the process.

Step 3: Schedule your onsite survey to occur prior to May 1, 2009.

Your on-site survey should be scheduled to occur by May 1 to allow time for the post-survey process. Most single-site office-based surgery surveys take only one day. Use the time before your survey to make sure your practice is meeting the accreditation requirements.

Step 4: Follow up with any post-survey process changes needed.

If you have any requirements for improvement after your survey, you'll be given 45-60 days in which to resolve them. Be sure to have the improvements submitted and approved by early June in order to receive your award certificate by the deadline date of July 14. Don't forget to promote your new accreditation: we offer an online publicity kit to help you. And you may wish to report your Joint Commission accreditation to your liability insurer to see if you qualify for reduced rates (or check our website for a listing of companies recognizing Joint Commission accreditation).

Will Your Practice Be Ready?

Take the first step: visit www.jointcommission.org/StartupKit to request your electronic "Tool kit for Accreditation," filled with helpful accreditation information including an in-depth process guide, lists of resources, and more. Or for more personal help or an application, contact us today at (630) 792-5286 or via email at OBS@jointcommission.org.